

## **Charter Township of Gun Plain**

### **Regular Monthly Meeting/Audit Results 6:30**

**November 7, 2019**

The annual audit review meeting was called to order by supervisor Vandenberg at 6:30 PM. The following board members were present Meert, Horton, Kopka, Pearson, Vandenberg and Shannon. Absent Morehouse. The auditing firm representative reviewed the results of the 2019 audit in reported to the board that the Township was in very good standing. Vandenberg motion to adjourn a special meeting at 6:45 PM. Shannon second. Motion carried.

### **Regular Monthly Meeting 7 PM**

The regular monthly meeting was called to order by Supervisor Vandenberg at 7:00 PM. The following board members were present Meert, Kopka, Vandenberg, Pearson, Horton and Shannon. Absent Morehouse.

The Pledge of Allegiance was recited.

Approximately 3 guests were present.

#### **Minutes**

Meert presented minutes for October 3 and October 15, 2019. Shannon motion to approve the minutes as written. Kopka seconded. Motion carried.

#### **Agenda**

Vandenberg motion to approve the agenda with the following amendments 3. Set budget workshop meeting 4. FEMA flood maps 5. Fee chart changes pertaining to turn on and on water 6. Review bids to scan all large documents 7. Firemen's annual appreciation dinner 8. Audit contract. Shannon seconded. Motion carried.

#### **Clerks report**

Meert presented the board with a list of checks written for October 2019. Shannon motion to approve the clerks report as presented. Pearson seconded. Motion carried.

#### **Treasures report**

Horton reported that the Raymond James fund balance was \$241,898 and the September general fund balance was \$1,644,945. Shannon motion to approve the treasures report as presented. Kopka seconded. Motion carried.

#### **Open to the public**

Resident Geresy reminded the board and public that the Veterans Day dedication would be held on Monday at 11 AM. County Commissioner Cain spoke to the public and board briefly about the Lake Michigan erosion.

#### **New business**

### **Public Hearing for Ordinance 171 Lock Box Entry**

Vandenberg motion to close the regular meeting and open the public hearing for public comments or questions. Meert seconded. Motion carried. Vandenberg motion to close the public hearing and return to the regular monthly meeting. Kopka seconded. Motion carried. No public comments. Kopka moved to approve and adopt ordinance 171. Shannon seconded. Meert yes, Kopka yes, Vandenberg yes, Shannon yes, Horton yes and Pearson yes. Motion carried. Absent Morehouse.

### **Sewer bond at Lake Doster**

Vandenberg reported to the board and public that the bond would be paid off by April 1 2020. The board agreed to continue collecting after April 1, 2020 and call it CI (capital improvements) Vandenberg motion to make that change as of April 1, 2020. Pearson seconded. Pearson yes, Kopka yes, Vandenberg yes, Shannon yes, Horton yes and Meert yes. Motion carried. Absent Morehouse.

### **Program FEMA Maps**

Vandenberg inform the public and board that the next meeting to review the FEMA maps is Thursday December 5, 2019 at 5PM at the Allegan District library. The board agreed to move our regular monthly meeting on December 5, 2019 to 7:30 PM because Vandenberg will be in Allegan attending the FEMA meeting.

### **Fee Chart amendment**

Pearson motion to amend the 2019 fee chart to reflect the turn off and turn on water to \$80.00. Kopka seconded. Meert yes, Shannon yes, Horton yes, Pearson yes, Vandenberg yes and Kopka yes. Motion carried. Absent Morehouse.

### **Firemen's Annual Dinner**

Kopka motioned to allow the firemen to spend up to \$25 per fire personnel. Vandenberg seconded. Motion carried.

### **Audit Bids**

Shannon motion to accept the bid from Gabridge & Co. for three years beginning 3/31/2020 \$8000.00, 3/31/2021 \$8200.00 and 3/31/2022 \$8400.00. Kopka seconded. Motion carried.

### **Bid from Alcogare LLC Scanning**

A bid was submitted from Alcogare to scan both vaults large documents up to 48 inches wide no limit on the length in various other documents of various sizes numerous boxes, binders and file cabinets into PDF or JPG been converted to PDF. The cost to do this project is approximately \$9500.00. The board would like a little more information before moving forward with this project.

### **Old business**

Water Doster/no new information

### **Monthly reports**

Vandenberg motion to approve all reports as submitted. Shannon seconded. Motion carried.

**Open to the public/none**

**Adjournment**

Kopka motion to adjourn at 7:58 PM. Vandenberg seconded. Motion carried.